


## This is a tutorial to guide through the flow of website for the Users

So, first step is to go to the URL and open the website. The home page will look like this: -

contlmhp[at]gmail[dot]com 0177-2623749

 Legal Metrology  
Weights & Measures  
Himachal Pradesh

Home Login Pages Grievance Notifications Acts/Rules FAQ Contact us

### → Login /Register Today

#### User's Login/Grievance

[Click here to login](#)

Create a new account

Grievance Status


Grievance Registration

#### Admin Login

User Name


Password

Type the code shown:



[Show another code](#)

[Login](#) [Forget Password !!](#)



"Department of Food, Civil Supplies and Consumer Affairs Himachal Pradesh"

Once you are on this page. Click on the Highlighted Button and this will open the login page if you are an existing user (you already have an account on this website).

If you are new to this website, then you will have to create a user account first for that you will have to click this highlighted button in the image below.





## → Login /Register Today

### User's Login/Grievance

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Create a new account

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User Name

Password

Type the code shown:



Show another code

Login

Forget Password !!



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## User Registration: -

After clicking on the Create New User button you will be redirected to the Single Window Application page for the investor registration and you will see this registration page on your screen.

Now you will have to fill in all the fields and then click on the Registered button highlighted below in the image



Investor Registration Form

Please fill the detail:

EMAIL ID

E-mail Address

MOBILE NUMBER

Mobile Number

CHOOSE PASSWORD

Password

RE-TYPE PASSWORD

Password

Personal Information

FIRST NAME

First Name

LAST NAME

Last Name

ADDRESS

Address

Vubz

 Get a new code

Enter text shown in image

Please enter the letters as they are shown in the image above.  
Letters are not case-sensitive.

REGISTER

If the details, you entered are valid and acceptable then you will receive a OTP on you mobile number that you mentioned here in the Mobile Number field.

Now you will be redirected to this webpage: -

HOME

INVESTOR LOGIN

INVESTOR REGISTRATION

DEPARTMENT LOGIN

GRIEVANCE

Verify your Secret Code

Please Entered the OTP that you have received on your mobile

ENTER YOUR SECRET CODE

Enter your OTP

VERIFY OTP



Enter the OTP you received and click the highlighted button. After clicking on this button, you will be redirected to the login page: -

HOME INVESTOR LOGIN INVESTOR REGISTRATION DEPARTMENT LOGIN GRIEVANCE

## Investor Login

Enter your username and password to log on:

**Successfully Registered. An Activation mail has been sent on registered email id. Please activate your account.**

IUID/EmailID

Password...

**wamitup** [Get a new code](#)

Enter text shown in image

Please enter the letters as they are shown in the image above.  
Letters are not case-sensitive.

[Forgot Your Password](#) [Resend Activation Mail](#)

**LOG IN** Register

Here you will see this text which says “Successfully Registered. An Activation mail has been sent on registered email id. Please activate your account.”

Go to your email id and click on the activation link given there and your account is registered and active now.

Now enter your Email and password and verify the code and then click on the Highlighted button LOG IN to login to the website.

Here You can also see few other buttons: - **Registered, Forgot Your Password and Resend Activation Mail.**

If you forgot your password, then you can click on the **Forgot Your Password** and you will be redirected to this page shown below: -



HOME	INVESTOR LOGIN	INVESTOR REGISTRATION	DEPARTMENT LOGIN	GRIEVANCE
------	----------------	-----------------------	------------------	-----------

### Password Reset Form

Enter your email id or IUID to log on:

UID/EmailID

**SUBMIT**

Now you must enter your email Id here on which you will receive an email containing the password reset link. Once you entered the email id, click on the SUBMIT button and you will receive an email with a password reset link. Once you click on that link you will be redirected to the password reset webpage: -

HOME	INVESTOR LOGIN	INVESTOR REGISTRATION	DEPARTMENT LOGIN	GRIEVANCE
------	----------------	-----------------------	------------------	-----------

### Password Reset Form

Enter New Password:

Password

Confirm Password

**SUBMIT**



Now you can re enter the password you want to set and Click on the SUBMIT button.

If you are already a Registered user, click on the button highlighted in the below image.

contlmhp[at]gmail[dot]com 0177-2623749

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Home Login Pages Grievance Notifications Acts/Rules FAQ Contact us

## Login /Register Today

### User's Login/Grievance

[Click here to login](#)

Create a new account

Grievance Status


Grievance Registration

### Admin Login

User Name


Password

Type the code shown:



[Show another code](#)

[Login](#) [Forget Password !!](#)



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Once you clicked here, you will be redirected to the Login Page, you need to enter the email Id and password and then click on the LOGIN button.

Now you will be on the home screen of the website.



Home
 Pages
 Apply
 Grievance
 Applications
 Account

# License's Applications

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspection Date	LMO HeadOfficeRemarks	Inspector Remarks
No data to display								

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On this page go to the highlighted menu icon to apply for the License and choose the type of Application you want to apply for.

On this menu icon you will see these types of the applications you can apply for:

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 Applications
 Account

# License's Applications

My Applications

- Manufacturer
- Repairer
- Dealer
- Packer

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspection Date	LMO HeadOfficeRemarks	Inspector Remarks
No data to display								

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Now on these links you will see two types of the Applications for each of the categories excluding Packer who can only apply for Registration not for the Renewal as the License is only valid for 1 year and cannot be renewed.

Home

Pages

Apply

Grievance

Applications

Account

My Applications

Manufacturer

Repairer

Dealer

Packer

Registration

Renewal

→ License's Applications

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspector	Head Office Remarks	Inspector Remarks
No data to display								

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These are two type of the applications: Registration, Renewal.

If you want to Register for a License, then you apply for the Registration and if you want to apply to Renew your current license then you apply for the Renewal.

When you click on one of the boxes, you will be redirected here on this Application page.



You're logged as [REDACTED]



Legal Metrology  
Weights & Measures  
Himachal Pradesh

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## Manufacturer License Registration

Fill Application

Schedule II - A  
[Refer rule 11(1)]  
FORM LM-1  
APPLICATION FORM FOR LICENSE AS MANUFACTURER OF WEIGHTS & MEASURES UNDER THE LEGAL METROLOGY ACT, 2009

**Fill Application**

<p>Name of the establishment/ shop/ person seeking the license:*</p> <input style="width: 90%;" type="text"/>	<p>Complete address of the establishment etc.:*</p> <input style="width: 90%;" type="text"/>
<p>Division:</p> <div style="border: 1px solid #ccc; padding: 2px;">Shimla Division (Consisting of Shimla and Kinnaur districts)</div>	<p>Circle:</p> <div style="border: 1px solid #ccc; padding: 2px;">Rohru</div>
<p>Whether premises are owned/rented/taken on lease / leave licence, duly supported by documents:</p> <div style="border: 1px solid #ccc; padding: 2px;">Rented</div>	<p>Date of establishment:*</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>
<p>Name(s) and address(es) along with their father's/ husband's name of the Proprietor(s) and/ or Partners and Managing Director(s) in the case of Limited Company:</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>	<p>Nature of manufacturing activities at present:*</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>
<p>The date of registration of current shop/ establishment/ Municipal Trade license:*</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>	<p>Number of registration of current shop/ establishment/ Municipal Trade license:</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>

<p>Availability of electric energy:.</p> <div style="display: flex; gap: 10px;"> <input type="radio"/> Yes           <input checked="" type="radio"/> No         </div>	<p>Got Loan From Govt/Financial Institute:</p> <div style="display: flex; gap: 10px;"> <input type="radio"/> Yes           <input checked="" type="radio"/> No         </div>
<p>Select tax type:*</p> <div style="border: 1px solid #ccc; padding: 2px;">CST</div>	<p>Name of bankers, if any:</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>
<p>Have you applied previously for Manufacturer's License? If so, when and with what results?:</p> <div style="display: flex; gap: 10px;"> <input type="radio"/> Yes           <input checked="" type="radio"/> No         </div>	<p>Tax Registration number:*</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>

<p>A) Whether the item(s) proposed to be manufactured will be sold :-</p> <div style="display: flex; gap: 10px;"> <input type="radio"/> within the state           <input type="radio"/> outside the state           <input type="radio"/> both         </div>	<p>B) Details of Model Approval received from Government of India:*</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>
<p>C) When can you Produce for Inspections samples of your products:*</p> <div style="border: 1px solid #ccc; padding: 2px;"></div>	

Upload Photo : Please Upload JPEG or PNG Format (Size of the scanned image is not more than 1MB)

Browse...

SAVE

Back To List

There are the fields that are needed to be filled and most of them are compulsory, also you cannot click on SAVE button until you have filled all the fields and uploaded an Image.

Now Once you are done filling the fields you click on the **SAVE** button.



Once you clicked the Save button you will be asked to upload the documents necessary for the license and your verification.

→

Manufacturer License Registration

Fill Application

Upload Documents

Preview

Please Upload \*.PDF files And File size should be less than 20 MB.

Upload Mandatory Documents

Trade License:

Browse...

Ownership Deed / Rental Agreement/NOC Certificate/Jamabandi from Owner of building:

Browse...

Model Approval Letter & Details of Products to be manufactured:

Browse...

GST Number:

Drop file(s) here

Browse...

Optional Documents

Electricity Bill:

Drop file(s) here

Browse...

Any Other Supporting Document:

Drop file(s) here

Browse...

To proceed further Select/Check the Checkbox :

☒

Certified that I/ we have read the Legal Metrology Act, 2009 and the Himachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under. I/ We agree to deposit the scheduled license fees with Government as soon as required to do so by the Licensing Authority. All the information furnished above is true to the best of my knowledge.:

Back To List

#	View Document	Document Name	Content Type	File Name
No data to display				

Department of Food, Civil Supplies and Consumer Affairs Himachal Pradesh

You will click on the browse button to find your document and upload that. If you want to see your application or make changes there then you will have to click on the Back to List button.

If you are done uploading the documents and want to send the application to the Review then click on the check box highlighted and you will be able to preview your application



## → Manufacturer License Registration

Fill Application

Upload Documents

Preview

Please Upload \*.PDF files And File size should be less than 20 MB.

Upload Mandatory Documents

Trade License:

Browse...

Model Approval Letter & Details of Products to be manufactured:

Browse...

Ownership Deed / Rental Agreement/NOC Certificate/Jamabandi from Owner of building:

Browse...

GST Number:

Drop file(s) here

Browse...

Optional Documents

Electricity Bill:

Drop file(s) here

Browse...

Any Other Supporting Document:

Drop file(s) here

Browse...

To proceed further Select/Check the Checkbox :

☒

Back To List

#	View Document	Document Name	Content Type	File Name
<a href="#">Delete</a>	<a href="#">Download</a>	TradeLicense	application/pdf	TradeLicense.pdf
<a href="#">Delete</a>	<a href="#">Download</a>	GSTNumber	application/pdf	GSTNumber.pdf
<a href="#">Delete</a>	<a href="#">Download</a>	ModalApprovalLetter	application/pdf	ModalApprovalLetter.pdf
<a href="#">Delete</a>	<a href="#">Download</a>	GSTNumber	application/pdf	GSTNumber.pdf

Click the checkbox button and then click on the preview button and you will see this webpage: -

Click on the submit button and your application is sent to the department for the review. Now you will have to wait for the action from the department side , if they found your application correct then they will schedule a inspection and you will be able to see their responses in the My Application page , once inspection is done and everything is fine you will be asked to make the payment. If they found any mistakes on your application, they will Revert It back and you will have to fix the issues.



Fill Application	Upload Documents	Preview
------------------	------------------	---------

Submit

Back To List

Page 1 of 2 Pdf

**SCHEDULE II-A**  
[ Refer rule 3(1) ]  
**FORM LM-1**  
**APPLICATION FORM FOR LICENSE AS MANUFACTURER OF WEIGHTS & MEASURES**  
**UNDER THE LEGAL METROLOGY ACT, 2009**

To,

The Controller Legal Metrology  
Aapurti Bhawan, Block No-42  
SDA Complex, Kasumpti, Shimla-9

smartliftsolutions

1. Name of the manufacturing concern for which license is desired

2. Complete address of the concern. Whether premises are owned/rented/taken on lease/ leave license, duly supported by documents.

3. Date of establishment of workshop/ factory

4. Name(s) and address(es) along with their father's/ husband's name of the Proprietor(s) and/ or Partners and Managing Director(s) in the case of Limited Company

5. The date and current registration number of factory/ shop/ establishment/ Municipal Trade License

6. Nature of manufacturing activities at present

7. The type of weight and measure proposed to be manufacturer viz

(i) Weights

(ii) Measures

(iii) Weighing Instruments

(iv) Measuring Instruments

8. The number of persons employed/ proposed to be employed

(i) Skilled

(ii) Semi Skilled

(iii) Unskilled



To check the status of your application you need to go to the My Application Page: -

Legal Metrology  
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Himachal Pradesh

Home Pages Apply Grievance Applications Account

**My Applications**

- Manufacturer
- Repairer
- Dealer
- Packer

#	Actions	Concern Name	Application Number	Application Type	Application Status	HeadOfficeRemarks	Inspector Remarks
	<a href="#">Update</a> <a href="#">Preview</a>			Manufacturer registration	Application partially saved		

Remarks: Manufacturer registration application is created successfully

Application Status: Application partially saved

Created By: [Redacted]

Created On: [Redacted] AM

Page 1 of 1 (1 items)

Page size: 10

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This is how the page will look like.

Here you can see your application status with logs. When something happens from the department side that remark will be shown here in the grid shown below in the image.



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[Pages](#)
[Apply](#)
[Grievance](#)
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[Account](#)

## License's Applications

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspection Date	LMO HeadOfficeRemarks	Inspector Remarks
1	<a href="#">Update</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Manufacturer registration	Application partially saved	[REDACTED]	[REDACTED]	[REDACTED]

Remarks: Manufacturer registration application is created successfully

Application Status: Application partially saved

Created By: [REDACTED]

Created On: [REDACTED]

Page 1 of 1 (1 items)

Page size: 10

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After this the inspector will give a date for the inspection and after inspection he will forward the application forward and if all goes well you will be asked for payment and a link for the payment will be visible on the grid.

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## License's Applications

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspection Date	LMO HeadOfficeRemarks	Inspector Remarks
1	<a href="#">Clear</a> <a href="#">Make Payment</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Repairer registration	Application approved	[REDACTED]	please make the payment	it is fine to issue a license
2	<a href="#">Make Payment</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Manufacturer registration	Application approved	[REDACTED]	ok	done
3	<a href="#">Make Payment</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Dealer registration	Application approved	[REDACTED]	paise bhro	done
4	<a href="#">Make Payment</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Repairer renewal	Application approved	[REDACTED]	dfdsfdfsdfsd	
5	<a href="#">Make Payment</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Repairer registration	Application approved	[REDACTED]	pay	done
6	<a href="#">Make Payment</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Manufacturer renewal	Application approved	[REDACTED]	Accepted	

Page 1 of 1 (6 items)

Page size: 10



Here you can see the remarks by the department and a Make payment button.

You will click on this button now to Make Payment.

You will see this payment window after you have clicked the Make Payment button: -

Pay Your Challan through Cyber Treasury, Govt of HP

WELCOME, YOU ARE LOGIN AS: [REDACTED]

eChallan - Challan Payment Gateway

**FOOD AND CIVIL SUPPLIES: ONLINE PAYMENT FACILITY THROUGH CYBER TREASURY, GOHP**  
NOTE: IF YOUR BANK ACCOUNT IS DEBITED , THEN DONOT MAKE DOUBLE PAYMENT WITHIN 24 HOURS.

DEPT : 209-Food and Civil Supplies

DDO : 209-SML00-951 CONTROLLER ( W AND M)

DEPT REF NO. : 123

TENDER BY : [REDACTED]

PERIOD FROM : [REDACTED] To [REDACTED]

SERVICES :

ID	Payment of (Service)	Head	Amount Rs.
1	FEES FROM STAMPS WEIGHT AND MEASURE	1475-00-106-01	[REDACTED]

AMOUNT (₹) : [REDACTED]

PAYMENT TYPE : ☒ e-banking ☐ Manually

SELECT BANK : 

Select Bank

ENTER CODE : 

BnWk

ENTER CODE

MAKE PAYMENT

CANCEL

Latest 10 Transactions Done with Above Dept Ref No.

Sl.No.	HIMGRN	Dated	DDO	Tender By	Amount	Status	Verify with Bank	Detail
1	A18L125591	31-12-2018	CONTROLLER W AND M	RAJESH KUMAR	1000	Invalid Reference Number		
2	A18L125548	31-12-2018	CONTROLLER W AND M	RAVINDER SHARMA	1000	Successfully completed		
3	A18L125526	31-12-2018	CONTROLLER W AND M	ASHWANI KUMAR	1000	Successfully completed		
4	A18L125636	31-12-2018	CONTROLLER W AND M	RAJESH KUMAR	1000	Successfully completed		
5	A18L125560	31-12-2018	CONTROLLER W AND M	M/S GENERAL ENERGY MANAGEMENT SYSTEM PVT LTD	1000	Successfully completed		
6	A18L125805	31-12-2018	CONTROLLER W AND M	HIM ELECTRO WEIGH	1000	Completed successfully.		
7	A18L125423	31-12-2018	CONTROLLER W AND M	Suresh Behal	1000	Completed successfully.		

Here you need to select the bank from the list, if your bank is not mentioned and you want to Make the payment from **Debit cards or Credit Cards** you will have to choose **Other Banks** option and click on **Make payment**. Fill in the details you are asked and **do not refresh any payment page. Wait for the payment Success or failure response.**

Now you must choose the option for payment here that if you want to pay using Net Banking or Debit card and your Bank.



# STATE BANK MULTI OPTION PAYMENT SYSTEM

Please Select Appropriate Card Type To Avoid Failures (C-Credit Card Options/D For Debit Card)

## Net Banking



SBI

Bank Charges:

[Click Here](#)



Other Banks

Bank Charges: 5.9

[Click Here](#)

## Card Payments



State Bank Debit Cards

Bank Charges: Nil

[Click Here](#)



Other Bank Debit Cards

Bank Charges: 0.0

[Click Here](#)

## Other Payments Modes

[Cancel](#)

Now once you proceed to make the payment and you have filled in the information make the payment and **do not refresh on this Payment Gateway page**





भारतीय स्टेट बैंक  
**State Bank of India**  
हर भारतीय का बैंक  
THE BANKER TO EVERY INDIAN

Merchant	HIMKOSHOTHDCARD	Website	https://onlinesbi.com
Amount	██████	Track Id	CPO1554810

#### Pay by

##### Card Details

Card Number	<input type="text" value="██████████"/>	
Expiry Date	<input type="text" value="██"/> <input type="text" value="██"/> <input type="text" value="██"/>	
Card Holders Name	<input type="text" value="██████████"/>	
CVV	<input type="text" value="██"/>	
Type the characters	<input type="text" value="██"/> <input type="text" value="██"/> <input type="text" value="██"/>	

**Pay** Cancel

\* Please do not click Back button/ refresh the page/ close the window while the transaction is processing  
This is a secure payment gateway using 128-bit SSL encryption.



Once you have filled the details click on Pay button and DO NOT REFRESH until payment succeeds or fails on this page.



MasterCard

SecureCode

HDFC BANK

Merchant details

Merchant Name: HIMKOSHOTHDRCARD

Date: [REDACTED]

Card Number: [REDACTED]

Total Charge: [REDACTED]

Authenticate Transaction

OTP

Successfully sent the One Time Password to your Registered Mobile Number 98\*\*0\*\*\*11.

Enter OTP

[REDACTED]

Resend OTP

CANCEL

SUBMIT

Note- Please ensure that your latest mobile number/ email id is updated in the Bank records. Visit nearest Branch or call Customer Care for the same.

This page will automatically time out after 02:49 seconds

Powered by

wilmo

Here on this webpage you will have to enter the OTP that you will receive on your mobile number.

Click on submit if not received click on Resend the OTP.

Once clicked on SUBMIT you will see this page: -

SBI

SBI ONLINE

our site visit: [REDACTED]

Payment done successfully on 07-Mar-2019 04:24 IST

Payment Details:

INB Reference Number

Amount

Amount in Words

Status

Date - Time

[REDACTED]

[REDACTED]

[REDACTED]

Completed Successfully

[REDACTED]

Click here


 to return to the HP Govt site. Else, you will be automatically redirected to the HP Govt site in 10 seconds.


Copyright SBI

Privacy Statement | Disclosure | Password Management | Security Tips | Terms of Use

You will be redirected to the Website again. You will see this webpage like this: -



 You're logged as [REDACTED]



**Legal Metrology**  
**Weights & Measures**  
Himachal Pradesh

Home

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## → License's Applications

**Payment completed successfully.**

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspection Date	LMO HeadOfficeRemarks	Inspector Remarks
1	<a href="#">Preview</a>	[REDACTED]	[REDACTED]	Repairer registration	Application Payment Done	[REDACTED]	please make the payment	it is fine to issue a license

Remarks	Application Status	Created By	Created On
Repairer application created successfully!!!	Application partially saved	[REDACTED]	[REDACTED]
Application is submitted successfully!!!	Application submitted successfully	[REDACTED]	[REDACTED]
Application is forwarded to the inspection department!!!	Application forwarded	[REDACTED]	[REDACTED]
Inspector has scheduled the inspection	Application Inspecting	[REDACTED]	[REDACTED]
Inspector has scheduled the inspection	Application Inspecting	[REDACTED]	[REDACTED]
Inspector has scheduled the inspection	Application Inspecting	[REDACTED]	[REDACTED]
it is fine to issue a license	Application Inspected	[REDACTED]	[REDACTED]
please make the payment	Application approved	[REDACTED]	[REDACTED]
Payment done with reference number [REDACTED]	Application Payment Done	[REDACTED]	[REDACTED]

Once the payment is done the application will be **signed by the Department** and once that is done you will be able to download the license from this button: -



**Legal Metrology**  
**Weights & Measures**  
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## → License's Applications

#	Actions	Concern Name	Application Number	Application Type	Application Status	Inspection Date	LMO HeadOfficeRemarks	Inspector Remarks
1	<a href="#">Download License</a> <a href="#">Preview</a>	[REDACTED]	[REDACTED]	Packer registration	Application Signed			

Click on the download button and download your license.



